

PGY2 Specialty Pharmacy Administration Residency Program
Completion of Minimum Program Requirements

1. NYS Licensure – Per Resident Licensure Policy
2. Required goals and objectives
 - a. At minimum, 80% of all objectives must be achieved for the residency per the current ASHP PGY2 Specialty Residency Accreditation Standards.
 - b. The remaining 20% that are not achieved for the residency, must all at the very least, be in satisfactory progress, with no needs improvement.
3. Successful completion of all required and scheduled learning experiences
 - a. All assignments and activities of the learning experience as required by the primary preceptor of the rotation must be completed
4. Guideline/Topic Discussions
5. Plan and Execute Employee Engagement Activities
6. Major Project (Quality Improvement or Research Project or Business improvement)
 - a. Data analysis must be completed and findings presented at professional meeting (ex. UB day, Eastern States or ASHP Summer Meeting)
 - b. A manuscript in a form suitable for publication must be completed prior to the last day of the residency program
 - c. Research follows the flipped model (data collection, analysis, and manuscript at the beginning of the year and new idea, protocol, request for data the 2nd half of the year)
7. Quality Improvement Project (Morbidity, Mortality, and Improvement Conference or Root Cause Analysis)
8. Informatics Evaluation Project
9. Develop marketing materials (ex. Social media management, recruitment, patient education)
10. Performance evaluation preparation and delivery
11. Presentations
 - a. 1 CE accredited presentation
12. Medication event reporting/improvement of medication use system
13. Pharmacy Intern management
14. Committee involvement
 - a. Quality Management Committee: Quarterly Meeting
 - i. Present various survey results:
 1. Provider satisfaction annually (administered in July, presented in August)
 2. Patient satisfaction annually (Administered in November, presented in February)
 3. AHRQ Survey on Patient Safety Culture (SOPS) annually (administered in January, presented in February)
 - a. Subject to change frequency if there is an update to clinical documentation
 4. Employee Engagement annually: Stay Survey/Press Ganey (timing varies)
 - b. Clinical Oversight Committee (quarterly)
 - i. Call for agenda items, preparation of agenda and meeting minutes
15. Pharmacademic

- a. All assigned evaluations must be completed prior to the last day of residency
- b. Any evaluations requiring resident co-signature must be completed prior to the last day of residency

Requirement progress will be maintained on the resident development plan.

Presentation and/or other requirements may be revised at the discretion of the program director and coordinator during the residency year without prior notice