

# Initializing your Box.com account

Note: Prior to logging into Box.com you need to verify that you know your NetID credentials. It is important to note that your NetID is an account that is separate and distinct from your URMCC Active Directory (AD) account that you use for checking your URMCC email.

- If you have not initialized your NetID, follow these instructions using your Student ID and birthdate to proceed:

<https://myidentity.rochester.edu/newuser>

- Note: You can verify your NetID credentials by logging into:

<https://netidtest.urmc.edu>

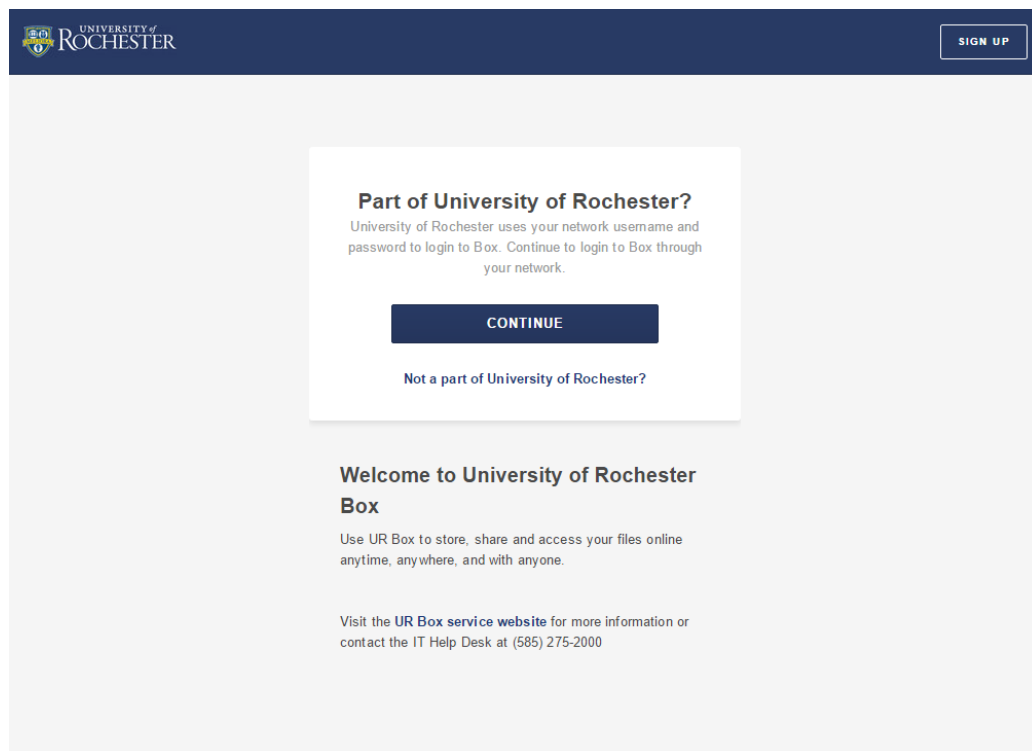
- For NetID help go to:

[http://www.urmc.rochester.edu/libraries/miner/about/Computing/ipad/netid\\_help.cfm](http://www.urmc.rochester.edu/libraries/miner/about/Computing/ipad/netid_help.cfm)

## Login to Box.com:

To initialize your Box.com account (which simply means accepting the terms and conditions), please use a Mac or PC web browser, **not** your iPad.

- Go to <https://Rochester.Box.Com> and click Continue.



The screenshot shows the University of Rochester Box.com login page. At the top left is the University of Rochester logo. At the top right is a "SIGN UP" button. The main content area is a white box with the following text: "Part of University of Rochester? University of Rochester uses your network username and password to login to Box. Continue to login to Box through your network." Below this text is a dark blue "CONTINUE" button. Underneath the button is the text "Not a part of University of Rochester?". Below the white box, the text reads "Welcome to University of Rochester Box" followed by "Use UR Box to store, share and access your files online anytime, anywhere, and with anyone." At the bottom, it says "Visit the UR Box service website for more information or contact the IT Help Desk at (585) 275-2000".

(Continue next page)

Select your ID

Select **URMC** to login with your Active Directory (AD) credentials.

Click "Continue" to be directed to the corresponding login prompt.

Do not check "Remember my choice"

UR NetID  
 URMC (SMH, HH, FFT)  
 Noyes

Continue

Remember my choice

[Need Help?](#)

- Enter your AD credentials.

Sign in with your URMC network username and password

Username

Password

Sign in

Need Help?  
(585)275-3200  
[helpdesk\\_isd@urmc.rochester.edu](mailto:helpdesk_isd@urmc.rochester.edu)

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- Accept the Terms and Conditions if prompted.
- You will now be logged in to box and viewing your home space in Box.com.
- Feel free to browse around and familiarize yourself.