



Dear Applicant,

Thank you for choosing to pursue employment at Jones Memorial Hospital. As the primary acute care center serving the 50,000 residents of Allegany County, it is our mission to provide the best quality health care possible to each and every patient who comes to our services.

Please be assured that each application is reviewed and maintained in our files for 6 months. Applications are reviewed by the supervisor to determine the most appropriate individuals for open positions. Those applicants are then contacted for interviews.

We routinely field a high volume of employment inquiries. If you need to update important information such as employment history, contact phone/address, or education and training information, please submit a new application.

Please take a few minutes to review our Commitment to Coworkers on the reverse side. Jones Memorial Hospital is noted for its small town family-like atmosphere in which all patients are treated as members of our own families. The employees of JMH pride themselves on their compassionate service to each individual patient. Our standards of care are second to none.

Please let the Human Resources Department know if you have questions regarding the employment process at Jones Memorial Hospital. More information regarding our facility may be found on the web at [www.jones.urmc.edu.org](http://www.jones.urmc.edu.org).

Human Resources Department  
Phone 585-596-4019  
[jobsatjmh@URMC.Rochester.edu](mailto:jobsatjmh@URMC.Rochester.edu)



Jones Memorial Hospital is Smoke-Free Throughout...  
*INSIDE OR OUT*

191 North Main Street  
Wellsville, New York 14895  
(585) 593-1100 / [jones.urmc.edu](http://jones.urmc.edu)

**PLEASE KEEP THIS PAGE FOR YOUR REFERENCE**

**Jones Memorial Hospital**  
**COMMITMENT TO COWORKERS**

Jones Memorial Hospital employees, with a shared goal of providing excellent patient care to our patients, are expected to commit to and demonstrate the following:

- Accepting responsibility for establishing and maintaining healthy interpersonal relationships with co-workers and every other member of this team.
- Talking to coworkers promptly if I am having a problem with them. The only time I will discuss it with another person (director or coordinator) is when I need advice or help in deciding how to communicate with you appropriately.
- Establishing and maintaining a relationship of functional trust with coworkers and every other member of this team. My relationships with each coworker will be equally respectful, regardless of job titles or levels of educational preparation.
- Agreeing not to engage in the “3 B’s” (bickering, back-biting and blaming) instead practicing the “3 C’s” (caring, committing and collaborating) in relationship with coworkers and ask them to do the same with me.
- Agreeing not to complain about another team members and ask coworkers not to as well. If I hear coworkers doing so, I will ask them to talk to that person.
- Agreeing to accept coworkers as they are today, forgiving past problems and ask coworkers to do the same with me.
- Agreeing to be committed to finding solutions to problems rather than complaining about them or blaming someone for them, and to request coworkers do the same.
- Affirming coworker’s contribution to quality patient care.
- Remembering that neither of us is perfect, and human errors are opportunities, not for shame or guilt, but for forgiveness and growth.



**At Jones Memorial Hospital, we care about our patients,  
our community, our co-workers, and ourselves.  
We have a tradition of Quality, Commitment & Caring**