WNY Hospital Communications Workgroup

Friday January 22, 2016

10:00am – 12:00pm

MEETING NOTES:

Communications Workgroup Participants: See attached sign-in

1) Implementation Plan for the proposed Plain Language Codes:

* “Medical Emergency" or "Medical Assistance"
* "Pediatric Medical Emergency" or "Pediatric Medical Assistance"
* "Missing: Infant or Child"; "Patient Elopement" "Missing Visitor" [with a location & description & any other detail that is deemed appropriate].
* "Bomb Threat & Location"
* "Security Event"
* "Dangerous Person"
* "HazMat Incident"
* "Mass Casualty Incident"
* "Fire & Location"
* "Utility Outage (fill in the type)"
* "Weather or Natural Disaster Warning"
* "Rapid Response Team"
* "Stroke Team"
* "Support Team" (for Behavioral Health)
* "Command Center Activation: Inform – Alert – Respond" OR “Normal – Monitoring – Partial - Full" – need to clarify here
* “Evacuation”

2) Implementation Process:

- Proposed Rollout Date of January 1, 2017 is still targeted:

* Catholics are good to go,
* ECMC all set,
* Kaleida probably needs to have lawyers look at it,
* Brooks is probably OK but needs the lawyers to look,
* Roswell is probably OK,
* Lake Shore is ready to switch.

- Implementation Process – the workgroup looked at existing tools – settled on the Iowa Hospital Association and adapted it for our use. Product is attached.

3) Future meeting date is April 15th at 10:00 AM at the WNYHA

4) Adjournment