Resident:		
resident.		

Research Project Timeline

PGY1 Year

Month	Goals	Resources/Links	To Do List
July-September (due September 30)	Obtain HSPP number (Human Subjects Patient Protection) so you can submit your research project to the Research Subjects Review Board.	HSPP manual Obtain from Jessica Moriarty	 □ Read HSPP book □ Take test □ Submit to Jessica Moriarty □ Obtain confirmation of passing of test □ Obtain ROSS account (RSRB Online Submission System) Email James Wanzenried, James Wanzenried@urmc.rochester.edu
October- January	 Consider research questions that engage you and determine area of interest (i.e. Pediatrics, Toxicology, EMS, etc.) Choose faculty group assigned to your area of interest. Meet with faculty group coordinator and establish a research question and which additional residents will be on the team. Conference time will be set aside to allow you to meet with your faculty group. Complete a Literature review on proposed research topic. Confirm commitment with Faculty group leader. October 8-10, 2012: ACEP national Scientific Assembly, Denver CO. 	 How Research Teams Work: Residents are encouraged to work in groups of 2-4. Faculty available to work with you are also grouped based on area of research interest. These faculty groups will have a research coordinator who you should contact about your idea first and they will help figure out who is a good fit for you to work with. You can also request who you work with within those listed in group. The list of faculty groups involved in resident research as mentors will be made available each year in August-September Individual projects outside of resident teams can be done if you wish. You may also work with a faculty not listed on the sheet of faculty teams. This needs to be cleared with Courtney Jones before proceeding. You may also be interested in continuing a project that a senior resident has partially completed or become part of an ongoing project that is still early on and larger scale and has room for multiple resident roles. This needs to be cleared with Courtney Jones before proceeding. 	 □ Choose an area of interest □ Establish a faculty group based on area of interest □ Complete literature review □ Refine research idea

PGY1 Year:

February-June * Write a research protocol using your research protocol using your research protocol to be presented, you, your team, and your faculty mentor ead to be at this committee. For your protocol to be presented, you, your team, and your faculty mentor south of the EAR Research Committee and RSR8. * Present at the EM Research Committee. For your protocol to be presented, you, your team, and your faculty mentor need to be at this meeting. * Revise your protocol, including presenting again to the EAR Research Committee. For your protocol to be presented, you, your team, and your faculty mentor need to be at this meeting. * Revise your protocol, including presenting again to the EAR Research Committee. For your protocol to be presented, you, your team, and your faculty mentor need to be at this meeting. * Revise your protocol, including presenting again to the EAR Research Committee. For your protocol to be presented, you, your team, and your faculty mentor needed, you CANNOT submit to RSR8 before getting research committee and RSR8. * May \$1.2.2012 National SAEM Annual Meeting, Atlanta, GA. * Write a research protocol wind your actual "gription of their word document template." This will take you to another page where you click on "Protocol" with protocol to be presented, you, your team, and your faculty mentor so that they can suggest revisions. "Protocol" with protocol from your worksheet. To set up date for the EAM Research Committee and Riskistine Long & "Make revisions." I make revisions. "Protocol Town your worksheet. To set up date for the EAM Research Committee and Riskistine Long & "Make Revisions." I make revisions. "Protocol Town your worksheet. "To set up date for the EAM Research Committee approval" worksheet and you can fill out this protocol from your worksheet. "To set up date for the EAM Research Committee approval" worksheet and you can fill out this protocol from your worksheet. "You worksheet has been structured so that you can fill out this protocol from your worksheet. "You wo	•			
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these links: How to find Articles (some good tips here) http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Also, our contact at Miner Library is Donna Berryman. Phone: 275-6877 donna berryman@urmc.rochester.edu or-Miner library has a librarian to answer questions at: Ask a Librarian http://www.urmc.rochester.edu/hsit/miner/fask. li brarian/index.cfm Also, our contact at Miner Library is Donna Berryman. Phone: 275-6877 donna berryman@urmc.rochester.edu/rsib/index.html Go to the above website and click on link on left side menu for: Document lemplates, This will take you to another page where you click on: Protocol template-advowload this and you click on: Protocol template-advowload this and you can file out this protocol femplate-advowload this and you can file out this protocol femplate-advowload this and your can type right on their word document template. You worksheet has been structured so that you can fill out this protocol from your worksheet. To set up date for the BM Research Committee, email Kristine Long @ EMResearch Committee has Mesearch Committee, email Kristine Long @ EMResearch Committee approval. Protocol template-advowload this and your and your faculty mentor must be the Mesearch Committee. EM Research Committee the BM Research Committee, email Kristine Long @ EMResearch Committee meets every Wednesday at 11 am. 45 RB. You must have your protocol and associated documents (surveys, etc.) submitted to Kristine Long By Journal Protocol CANDOT submit to SRSR By Fore getting researts committee approval. Protocol template-advo				
these links: How to find Articles (some good tips here) http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Organize References and Create Bibliographies http://www.urmc.rochester.edu/hsit/miner/how do //Ind. articles.scfm Also, our contact at Miner Library is Donna Berryman. Phone: 275-6877 donna berryman@urmc.rochester.edu or-Miner library has a librarian to answer questions at: Ask a Librarian http://www.urmc.rochester.edu/hsit/miner/fask. li brarian/index.cfm Also, our contact at Miner Library is Donna Berryman. Phone: 275-6877 donna berryman@urmc.rochester.edu/rsib/index.html Go to the above website and click on link on left side menu for: Document lemplates, This will take you to another page where you click on: Protocol template-advowload this and you click on: Protocol template-advowload this and you can file out this protocol femplate-advowload this and you can file out this protocol femplate-advowload this and your can type right on their word document template. You worksheet has been structured so that you can fill out this protocol from your worksheet. To set up date for the BM Research Committee, email Kristine Long @ EMResearch Committee has Mesearch Committee, email Kristine Long @ EMResearch Committee approval. Protocol template-advowload this and your and your faculty mentor must be the Mesearch Committee. EM Research Committee the BM Research Committee, email Kristine Long @ EMResearch Committee meets every Wednesday at 11 am. 45 RB. You must have your protocol and associated documents (surveys, etc.) submitted to Kristine Long By Journal Protocol CANDOT submit to SRSR By Fore getting researts committee approval. Protocol template-advo			If you need help with literature search, try	
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February-June				
Pebruary- June **Pebruary- June** **Pebruary				
Pebruary-June				
Also, our contact at Miner Library is Donna Berryman.			http://www.urmc.rochester.edu/hslt/miner/how	
Pebruary-June Pebruary-Jun			do i/organize create.cfm	
Phone: 275-6877 donna berryman@urmc.rochester.edu or-Miner library has a librarian to answer questions at: Ask a Librarian http://www.urmc.rochester.edu/hslt/miner/ask_librarian/index.cfm **Protocol* will be submitted to the EM Research Committee and RShB. **Present at the EM Research Committee. For your protocol to be presented, you, your team, and your faculty mentor need to be at this meeting. **Revise your protocol, including presenting again to the EM Research Committee in protocol from your worksheet. **To set update for the EM Research Committee. Committee approval. **Now your faculty mentor need to be at this meeting. **Now worksheet has been structured so that you can fill out this protocol from your worksheet. **Your worksheet has been structured so that you can fill out this protocol from your worksheet. **To set update for the EM Research Committee, email Kristine Long @ EMResearch Committee, email Kristine Long @ EMResearch Committee meets every Wednesday at 11 a.m. at SRB. **You must have your protocol and associated documents (surveys, etc.) submitted to Kristine Long by 12:00 pm on the Friday BEFORE your scheduled meeting or you will not be allowed to present. **You cannot present to EMRC until your faculty mentor has reviewed and approved your			Also, our contact at Miner Library is Donna	
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Ask a Librarian http://www.urmc.rrochester.edu/hslt/miner/ask librarian/index.cfm **Protocol* will be submitted to the EM Research Committee and RSRB.** **Present at the EM Research Committee. For your protocol to be presented, you, your team, and your faculty mentor need to be at this meeting. **Revise your protocol, including presenting again to the EM Research Committee if needed. You CANNOT submit to RSRB before getting research committee approval. **May 9-12 2012 National SAEM Annual Meeting, Atlanta, GA.** **Prebruary-June** **Pebruary-June** **Pebruary-June** **Owrite a research protocol using your research protocol using your research protocol. — **Go to the above website and click on link on left side menu for: Document templates. This will take you to another page where you click on: Protocol template. > Own on the Fridak of the EM Research Committee and type right on their word document template. You wan fill out this protocol from your worksheet. **To set up date for the EM Research Committee, email Kristine Long @ EMResearch Committee meets every Wednesday at 11 a.m. at SRB. **You must have your protocol and associated documents (surveys, etc.) submitted to Kristine Long by 12:00 pm on the Friday BEFORE your scheduled meeting or you will not be allowed to present. **You cannot present to EMRC until your faculty mentor has reviewed and approved your wentor has reviewed and approved your. **Aska Librarian/Index.cfm* **Ithis//www.rochester.edu/rsrb//mdex.html* **Go to the above website and click on link on left side menu for: Document templates. This will take you to another page where you click on: Protocol from your worksheet has been structured so that you can type right on their word document templates. The word for the EM Research Committee. You wan fill out this protocol from your worksheet. **To set up date for the EM Research Committee and provol.** **Device of the EM Research Committee and provol.** **Device of the EM Research Committee and provol.** **Device of the EM Resea			or-Miner library has a librarian to answer	
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Requirements for progression to the 2nd year:

• Obtain approval from EMRC

PGY2 Year:

Month	Goals	Resources/Links	To Do List
July-August	Submit to and obtain approval from RSRB NY ACEP Scientific Assembly	 Tips for RSRB Submission: http://www.rochester.edu/rsrb/index.html Go to website and click on link on left side menu for: RSRB Online Submission System (ROSS) You will need to apply for a username and password for access to electronic RSRB application. The application multiple fields to fill out, but you will also upload the protocol you just finished as a word document. 	☐ Complete submission and receive approval from RSRB
October- May	Data collection (can begin as soon as RSRB approval is obtained)		 □ Data Collection □ If you and your faculty mentor want to present at ACEP: ACEP abstract submission coming up in April, get data analyzed and write up abstract
June	Continue to collect data Presentation of research project progress and questions to residents and faculty	 You have now had 8 months to collect data: You will do a 10 minute power point presentation describing your research so far including the following concepts: Background, significance and specific aims, methods, current status of data collection, and then a slide on questions/challenges you are facing that you want to group to help you address A power point template will be sent to you to help you structure your presentation 	□ Data Collection □ Present research project progress to residents and faculty □ Submit to ACEP in April (optional)

Requirements of Progression to 3rd year:

• Presentation of data collection progress to residents and faculty

PGY3 Year:

Month	Goals	Resources/Links	To Do List
July- October	 Data Collection New York ACEP scientific assembly in July ACEP national conference in October 		☐ Data Collection
November	Data Collection *If your data are collected and analyzed: you can start writing an abstract to submit to national SAEM at this point.	www.saem.org (Go to academic assembly)	□ Data collection □ If you and your faculty mentor want to present at SAEM: SAEM abstract submission coming up next month, get data analyzed and write up abstract
December	 Data collection Submit to national SAEM by early December- late January (optional) 		☐ Data collection☐ Submit to SAEM?
January- March	Data analysis *You can start writing an abstract to submit to national ACEP or NY ACEP in April		☐ Analyze data ☐ If you and your faculty mentor want to present at ACEP: ACEP abstract submission coming up in April, get data analyzed and write up abstract
April	 Data analysis Submit abstract to national ACEP or NY ACEP(optional) 		☐ Analyze Data ☐ Submit to national or NY ACEP (optional)
May	 Data Analysis Set up meeting with your faculty mentor to plan for resident research presentation Start work on resident research presentation SAEM national scientific assembly 		 Data analysis Meet with faculty mentor to plan resident research presentation Put together resident research presentation
June	Present at resident research day	 15 minute presentation, 5 minutes for audience questions Examples of previous power points will be made available to you to help you structure your presentation. Present with the following areas addressed: Background 	

	Methods (Summarize the research design and all procedures) Results Conclusions References	

Requirements for graduation:

• Adequate research project completion and presentation