

ACCELERATE YOUR CAREER WITH ACRP

NOREEN L CONNOLLY, MS, JD, CCRC, PRESIDENT, ACRP-WNY CHAPTER





Association of Clinical Research Professionals

ACRP Clinical Research Certification -

Is it for you?

ACRP -Clinical Research Certification

*WHAT, **WHY**, HOW & WHEN*



What is Certification?

“The action or process of providing someone or something with an official document attesting to a status or level of achievement”

A decorative graphic consisting of several parallel white lines of varying lengths, slanted upwards from left to right, located in the bottom right corner of the slide.

**ACRP Certified Clinical Research Coordinator –
“CCRC” – Designation**

**ATTESTS THAT YOU ARE A COMPETENT, QUALIFIED
AND CAPABLE CLINICAL RESEARCH PROFESSIONAL**

Decorative white lines consisting of several parallel diagonal strokes in the bottom right corner of the slide.

WHY OBTAIN CERTIFICATION?



56% of ACRP Certified professionals report increased job responsibility and opportunities.

60% of ACRP Certified professionals report gaining recognition, ranging from bonuses to pay increases

Employers often require certification or 'prefer' certification for Clinical Research Coordinator Job Openings

ACRP -ASSOCIATION OF CLINICAL RESEARCH PROFESSIONALS

- ▶ **Founded in 1976**
- ▶ **ACRP is a Washington, DC-based non-profit organization**
- ▶ **More than 13,600 members who work in clinical research in more than 70 countries**
- ▶ **Chapters worldwide – local is Western New York (WNY)**
- ▶ **Offers multiple certifications based on role: CRC, CRA's, PI's**
- ▶ **Certification Exam offered 2x a year: Spring and Fall, 2 month window for exam, 4 months for enrolling**

HOW do I get ACRP certified?

- ✓ **Demonstrate Eligibility**
 - ✓ **Pass an Exam**
 - ✓ **Maintain through continuing education**
- 
- A decorative graphic consisting of several parallel white lines of varying lengths, slanted upwards from left to right, located in the bottom right corner of the slide.



- ▶ Verify eligibility before applying for the exam
- ▶ Take online – home or a testing center
- ▶ Approximately 125 questions
- ▶ Expected duration of exam: 3 hours
- ▶ A minimum of 80% to pass

CERTIFICATION EXAM

- ▶ In order to be deemed eligible for the CRC Certification exam, applicants must attest to having earned at least 3,000 hours of professional experience★ performing the knowledge and tasks list ('essential duties') in the content areas of the CRC Detailed Content Outline
- ▶ ★ depends on educational background

ACRP CCRC Exam Eligibility

CCRC Eligibility Requirements

At least one of the Eligibility Requirement options below should be met **before applying** for the CCRC program.

	Education	Minimum Hours Performing Essential Duties	Required Documentation of Performed Essential Duties
Option 1	<ul style="list-style-type: none">▪ Bachelor's degree (or higher)	3,000 hours*	Detailed CV/Résumé and Job Description
Option 2	<ul style="list-style-type: none">▪ Associate's Degree <i>or</i>▪ RN, LPN, LVN	4,500 hours*	Detailed CV/Résumé and Job Description
Option 3	<ul style="list-style-type: none">▪ High School Diploma <i>or</i>▪ Medical Assistant, Lab Technician	6,000 hours*	Detailed CV/Résumé and Job Description

*see section for options of substitutions for work experience

HOURS/EDUCATION CRITERIA

CRC Essential Duties

As defined by ACRP, and determined through its 2015 Job Analysis Survey, clinical research coordinators who are eligible for *CRC Certification* must document cumulative performance of **each** of the following Essential Duties during the dates of employment listed on the application:

- Report and document safety issues (e.g. adverse events;)
- Participate in the preparation or review of documents exchanged with the institutional review board (IRB);
- Participate in protocol review or study procedures planning;
- Participate in conducting subject visits;
- Collect accurate, verifiable data, source documents, and essential documents;
- Prepare for and participate in sponsor audits and/or regulatory inspections, if applicable;
- Participate in the informed consent process.

ACRP CCRC EXAM ELIGIBILITY

WHEN?

NEXT ACRP CCRC EXAM DATES: FEB. 15 – APR. 15, 2022

APPLICATIONS ACCEPTED THROUGH **MARCH 31, 2022** | NEW—TAKE THE CERTIFICATION EXAM FROM HOME!

Early-Bird Application Dates & Fees – *currently not available for Spring Exam – save ~ \$ 115 in application and exam fees*

Regular Application Dates & Fees

- ▶ Application Dates: January 1, 2022 – March 31, 2022
- ▶ Application Fee: \$135 Member; \$200 Nonmember
- ▶ Exam Fee: \$325 Member; \$400 Nonmember
- ▶ Total: \$460 Member; \$600 Nonmember


Membership in ACRP NOT required to take the exam, but it saves \$\$

EXAM CONTENT

- ▶ The exam is referenced to the International Conference on Harmonization (ICH) Guidelines. Other than the ICH Guidelines, no other regulatory framework is tested. The exam does not cover country-specific (FDA, EMA, etc.) regulations.
- ▶ The exam does not test how you or your employer carries out those duties. The exam tests your knowledge and application of that knowledge, which is required to perform in your role safely and effectively. The following are the only references for which the ACRP Certification exam content can be supported:
 - ▶ Guideline for Good Clinical Practice E6(R2)
 - ▶ Definitions and Standards for Expedited Reporting E2A
 - ▶ General Considerations for Clinical Trials E8
 - ▶ Statistical Principles for Clinical Trials E9
 - ▶ Clinical Trials in Pediatric Population E11, and The Declaration of Helsinki (DoH).
 - ▶ Also available at the official webpages for the [ICH Guidelines](#) and the [Declaration of Helsinki](#).

GREAT ON-LINE RESOURCES FOR CERTIFICATION EXAM AT ACRP WEBSITE

Application Resources

- ▶ [ACRP Certification Handbook](#)
 - ▶ [Application Checklist](#)
 - ▶ [Sample CVs and Job Descriptions](#)
 - ▶ [Special Accommodations Request Form](#)
 - ▶ [Supplemental Eligibility Information Form](#)
- 

Online at ACRP:

- ▶ Exam Content
- ▶ Application Tips
- ▶ Scheduling/Rescheduling Your Exam
- ▶ Finding a Test Center
- ▶ Preparing for your Exam
- ▶ Understanding your Exam results
- ▶ Exam Prep Materials

[HTTPS://ACRPNET.ORG/CERTIFICATIONS/ACRP-CP-CERTIFICATION/](https://acrpneta.org/certifications/acrppcp-certification/)

Free Webinar Replay – ACRP Certification: Why, What and How You Should Prepare

This recorded webinar will walk through some of the benefits of certification, eligibility requirements, and resources available for exam preparation.

<https://acrpnet.org/courses/webinar-replay-acrp-certification-why-what-and-how-should-you-prepare/>

Maintenance of Certification

When do I have to renew my ACRP -CCRC ?

Renew every 2 years online or by email

- Report 24 contact hrs/CEUs every 2 years

OR

- Re-take the current certification exam

WHY ACRP?

- ▶ ACRP setting the standard for professional competence since 1976
- ▶ Evidence of CRT Knowledge
 - Good Clinical Practice
 - Regulatory Requirements
- ▶ Demonstrates you meet the gold standard in clinical research
- ▶ Provides
 - ▶ Professional development and growth
 - ▶ Peer recognition
 - ▶ Career Advancement Opportunities



Access to a very robust website with:

- ▶ CEU/Info and opportunities
 - ▶ Live Webinars
 - ▶ Webinar replays –huge library of webinar replays from the latest annual meeting (\$15 for 1 contact hour/CEU for ACRP members, \$30 for non-members)
- ▶ Annual Meeting in April – networking and education (and fun!)
- ▶ Subscription of “Clinical Researcher” magazine, 6 bi-monthly issues timely topics, CEU/testing options, venue for publication
- ▶ Career Center – look for openings, post your resume

BENEFITS OF ACRP CERTIFICATION

- **Optional and additional - \$160/yr. – UR Department may reimburse**
- **Provides significant cost savings for Exam and CEUs (\$15 per CEU x 12 =\$180)**
- **Expands the options for educational opportunities – on line and through your local Chapter**
 - ❖ **Chapter Membership —requires ACRP membership - WNY \$20 annually**
 - ❖ **Provides a deeper and more connected relationship with your peers**
 - **Networking –variety, personal contacts**
 - **In-person and on-line events –emails on upcoming events**
 - **Help in obtaining CEU's for recertification**
 - **Opportunity to connect with others who 'get-you!'**
 - **NEW! -Chapter Leadership or volunteers – free CEUs**
 - ▶ **Interested in 'Being in the Room'? – Board Member/Officer**
 - ▶ **New – Volunteer Openings!– learn how ACRP operates at the Chapter level, no membership required**
- **Personalized ACRP Website**

ACRP MEMBERSHIP

ACRP MEMBERS ENJOY THESE EXCLUSIVE BENEFITS

Certification Discounts

ACRP Members always receive the lowest rates when applying for the flagship certification in clinical research.

[BROWSE CERTIFICATIONS](#)

eLearning

Develop your skills and improve operations with free access to our many online, on-demand continuing education programs.

[VIEW COURSES](#)

Webinars

Keep pace with regulatory developments, industry trends, and best practices with free access to live and on-demand webinars.

[BROWSE WEBINARS](#)

BENEFITS OF ACRP MEMBERSHIP

Welcome Back, Noreen!

Renew your membership before: **July 31, 2022**



Contact Hours



Courses



Certifications



Chapters



Online Community



Job Listings



Latest News



Upcoming Events

ACRP CERTIFICATION *ACCELERATES* YOUR CAREER

Be among the ACRP Certified professionals who say their ACRP certification has resulted in:

- ▶ **Increased Job Responsibility**
 - ▶ **More Employment Opportunities**
 - ▶ **Greater Career Advancement Opportunities**
 - ▶ **Recognition, Including Promotions, Bonuses, Salary Increases**
- 

ACRP is where GOLD STANDARD clinical researchers begin. And belong.

With support and tools to help you every step of the way, ACRP springboards your career onwards and upwards.

